



# Grow Development Solutions

City and Guilds Level 4 Award in TAQA, (Quality Assurance)

# Programme OVERVIEW



Our Level 4 Award in TAQA is designed for practitioners who conduct internal quality assurance of the assessment process from within a centre/organisation, by sample planning, monitoring, and advising on the practice of assessors.

## Programme Modules

The qualification is made up of one theory module and one practical module. You can choose just the theory module or add one the practical module depending on the requirements of your role.

### Module 1:

*Understanding the Principles and Practices of Internally Assuring the Quality of Assessment* is a knowledge-only Award for those who are starting their journey as an internal quality assurance practitioners or for those who need to know about internal quality assurance but who are not carrying out quality assurance themselves. This might be people such as experienced assessors or centre managers, HR, or quality assurance personnel.

### Module 2:

*Internally Assure the Quality of Assessment*, for practitioners who conduct internal quality assurance of the assessment process from within a centre or organisation, by sample planning, monitoring, and advising on the practice of assessors.

## What Participants CAN EXPECT

- ✦ Challenging and interactive learning opportunities!
- ✦ Small group sizes, between 6-12 participants
- ✦ Training, supervision, and tutorial support from qualified and highly experienced tutors
- ✦ Workbooks for all training workshops
- ✦ Assessment of each of chosen modules with comprehensive feedback
- ✦ Engaging and fun sessions shared with like-minded professionals



## Assessment Requirements

- ✦ You will be required to submit an assignment for module 1 and a portfolio of evidence for module 2.
- ✦ To achieve both units of qualification, you will need be observed conducting quality assurance observations of assessors and providing constructive, developmental feedback to assessors about their assessment practice.
- ✦ The portfolio of evidence for module 2 should include evidence of quality assurance planning and practice, reflective practice, supporting assessors, attendance at standardisation events and ongoing CPD.



## Level 4 TAQA – Fees Range from £594.00-£954.00 (Inclusive of VAT)

Fees are fully inclusive of all City and Guilds registration fees, training delivery and course resources, 1:1 tutorials and assessment and verification of all modules. Please get in touch to find out about our range in fees for our remote online programmes and face to face programmes.

### *Flexible Payment Terms*

For participants who are **self-funding**, we offer interest free instalment payment plan options - to be assessed and agreed on an individual basis. Typically, this is a 50% upfront payment, which is to be paid before the course start date, with the remaining balance paid monthly up to the course end date. We can also accommodate different payment plans to suit individual needs if required. You will be required to sign our self-funding finance agreement at enrolment.

Participants who are **funded by their employer**, should provide a purchase order number at the time of booking and fees are expected to be paid in full before the course start date (7 working days before the course start date).

### How to Enrol

To enrol onto this course you will need to complete our online enrolment form, a link can be obtained from our enquiries team, please email:

[enquiries@growdevelopmentsolutions.com](mailto:enquiries@growdevelopmentsolutions.com), or click on the 'Reserve Your Place' link on our website and you will be contacted via email to enrol online.

Once your enrolment form is completed, details regarding payment will be issued.

*We hope to welcome you onto our programme soon!*